



## Junior Logistics Coordinator

Quarterback Transportation – Toronto, ON

***Are you looking for an exciting opportunity, with a company who is outgoing, eccentric and growing each and every day?***

**Be part of an awesome team!**

By joining Quarterback Transportation, you have the opportunity to learn from an industry leader where you will gain knowledge and skills to help you get to the next level.

We are looking for an outgoing, determined, and driven **Junior Logistics Coordinator** to join our expanding team! The Logistics Coordinator is highly motivated and determined to succeed. This is a great opportunity for an individual to position themselves for personal and company growth. Our company offers very competitive compensation, along with added incentives. We would love to hear from you!

### **Who Are We?**

Quarterback Transportation is a fast growing freight brokerage and third party logistics provider with offices in Mason, OH, Atlanta, GA, and Toronto, Canada. We have been considered one of PROFIT 500's fastest growing companies for the past four years. We specialize in truckload shipments of dry, specialized, and temperature controlled products across North America. Our team is made up of dynamic, friendly, fun, risk taking people who want to help us continue our growth into the future!

Please visit our website [www.qbtransportation.com](http://www.qbtransportation.com) for more details!

### **You are the perfect fit if you have experience doing the following:**

- Dispatch customers' shipments to support the company
- Assisting LC Team to develop strong relationships and operational understandings, helping match carrier preferred lanes with freight, and work with carriers as determined by the company
- Work with Order Entry Team to schedule pick-ups and deliveries
- Proactively communicate pertinent shipment details to/from motor carriers, and our internal team.
- Work closely with team to grow partner database and record pertinent data.

**Desired Skills and Experience:**

- Bachelor's degree, applicable certification, or equivalent experience. Business or Supply Chain preferred.
- 1-2 years of experience in an office setting
- Must be a team player and provide leadership
- Excellent customer service skills and telephone etiquette
- Effective listening and strong communication skills for interaction with drivers, customers, and company staff
- Ability to organize, prioritize, and multi-task and problem solve
- Able to work in a fast-paced, detail oriented environment
- Experience using Windows applications and industry specific software

This position offers an excellent compensation and commission plan, along with health benefits and opportunities to grow.

**We are looking for a driven, team player with a desire to succeed!**

*Quarterback Transportation is an equal opportunity employer and encourages women, Aboriginal people, persons with disabilities and members of visible minorities to apply. As per the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA), Quarterback Transportation will accommodate the needs of applicants with disabilities throughout all stages of the selection process. If you need accommodation during the recruitment process, please advise your Talent Acquisition representative. Information relating to the need for accommodation and accommodation measures will be addressed confidentially.*